

McFarland Boy Scout Troop 53 Fund Commitment Policies

1. Purchases or Commitments not Requiring Specific Approval

The following general purchases do not require specific approval of the Scoutmaster, Troop Committee Chair, Treasurer or Troop Committee, although purchase of any items shall only be accomplished by persons with the respective responsibility to acquire such goods or services.

- Entry, earned advancement, earned merit badges, and other earned awards, emblems, insignias or recognitions.
- Normal, customary and usual office supplies, emblems or insignias necessary for the operation of the troop and its events.
- Group camp site reservations, provided there is no advancement of funds for individuals.
- Normal usual and customary supplies for camp outs or events (including troop led merit badges), such as fuel, fire wood, rope, sanitizer, detergents, kitchen expendables, saw blades, lantern mantles, tent stakes and other such items normally considered expendable in the operation of the troop.
- Insurance and non-voluntary payments for maintenance of the troop charter.
- Reimbursement for leader training.

2. Purchases or Commitments Requiring Approval by Scoutmaster, and Troop Committee Chair

The following items shall be authorized for purchase by both the Scoutmaster and the Troop Committee chair.

- Congratulatory awards, or presents \$30 or less per item.
- Congratulatory awards or presents for members obtaining the rank of Eagle, provided that the total for such awards or presents does not exceed \$80.
- Replacement or repair of minor items, such as , hatchets, axes, or other similar mainly durable goods where the cost of the item will be \$40 or less. As used here, item refers to the combination of parts integral to the operation of the specific item, e.g. tent poles are not to be considered separately, but are to be considered together.

3. Emergency Purchases

Where troop items need to be replaced or repaired not covered by item #2 above, such as trailer repair, tent repair, tent pole replacement, lantern replacement, stove repair or replacement where such item is integral and useful for an upcoming event or camp out, but timing would not allow approval by the Troop Committee, the above work may be

authorized by unanimous consent of the following adult leadership positions: Scout Master, Troop Committee Chair and Quartermaster. However, whenever such repair or replacement is authorized, the Troop Committee shall be notified of such occurrences at its next meeting.

4. Troop Committee Approval

The following require approval by the Troop Committee prior to commitment of funds or purchase:

- Maintenance, repair or replacement of items not covered by points 2 or 3, above (i.e. above \$40).
- Advancement, commitment or potential commitment of funds for camp outs, events or other activities of the troop. In no case shall the troop advance funds for individual boy scouts to reserve a spot at an event, unless funds have been paid for the scout by the scout or scouts parent or guardian.
- Purchase of new goods or services not covered by points 1, 2, or 5.
- Congratulatory awards, presents or stipends over \$30, or over \$80 if Eagle Scout related (see point 2).
- Fees or expenses not covered by item #1, above.

5. Discretionary Accounts

A discretionary account of \$200 is hereby established on a *calendar year* basis for use by the Scoutmaster (or other adult leadership positions with the approval of the Scoutmaster) for discretionary spending on scout events, troop meetings. The Scoutmaster shall report the use and purpose of such funds to the Troop Committee. The use of this fund shall not be subject to the rules and regulations prescribed above, as long as the cost of any single item to be purchased is \$40 or less. If over \$40, the procurement procedures described above shall apply.

A discretionary account of \$200 is hereby established on a *calendar year* basis for use by the Quartermaster (or other adult leadership position with approval of the Quartermaster) for discretionary spending on items for scout camping and events. The Quartermaster shall report the use and purpose of such funds to the Troop Committee. The use of this fund shall not be subject to the rules and regulations prescribed above, as long as the cost of any single item to be purchased is \$40 or less. If over \$40, the procurement procedures described earlier in this policy shall apply.

Adopted by Parent Committee: 12 December 2005.